



COMMISSION ON GOVERNMENTAL ETHICS AND ELECTION PRACTICES  
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## 2016 FILING SCHEDULE

FOR ALL POLITICAL ACTION COMMITTEES, BALLOT QUESTION COMMITTEES AND STATE POLITICAL PARTY COMMITTEES

Primary Election June 14, 2016		General Election November 8, 2016
TYPE OF REPORT	FILING DEADLINE (11:59 P.M.)	REPORT PERIOD
April Quarterly	April 11, 2016	January 1 — March 31
11-Day Pre-Primary	June 3, 2016	April 1 — May 31
42-Day Post-Primary	July 26, 2016	June 1 — July 19
October Quarterly	October 5, 2016	July 20 — September 30
11-Day Pre-General	October 28, 2016	October 1 — October 25
42-Day Post-General	December 20, 2016	October 26 — December 13
January Quarterly	January 17, 2017	December 14 — December 31
<b>NEWLY FORMED POLITICAL ACTION COMMITTEES AND BALLOT QUESTION COMMITTEES:</b> All new committees must file an Initial Report at the time of registration. For PACs, the Initial Report covers all activity from the beginning of the year through the date of registration. For BQCs, the Initial Report covers all activity from the beginning of the campaign through the date of registration.		
24-HOUR REPORT OF CONTRIBUTIONS AND EXPENDITURES		
24-HOUR REPORTING PERIOD		WHAT CONTRIBUTIONS SHOULD BE REPORTED
The reporting period begins 13 days before an election and runs through the day before the election.		Any single contribution of \$5,000 or more received during the reporting period.
WHEN TO FILE		WHAT EXPENDITURES SHOULD BE REPORTED
Within 24 hours, including Saturdays and Sundays, of receiving the contribution or making the expenditure, incurring the obligation, or placing the order. Reports can be filed via the committee's electronic filing website.		Any single expenditure of \$1,000 or more made during the reporting period. Orders placed with or obligations made to vendors for goods or services are considered expenditures at the time the orders or obligations are made. Overhead costs, such as rent, taxes, utilities and some salary payments are not required to be reported.

### IMPORTANT INFORMATION

All regular campaign finance reports are due by 11:59 p.m. on the due date. Committee treasurers must enter the required information and click "File Report" by 11:59 p.m. on the filing deadline.

Commission staff will be available until 5:00 p.m. on all filing deadlines to offer assistance. Failure to seek out timely assistance from staff regarding the filing of reports will not be considered a mitigating circumstance if a report is filed late.